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| **Fredericton High School Parent School Support Committee****MINUTES****Monday, January 24, 2022** |
| **Present:**Stephanie Underhill Tomilson, Principal Joey Bernard, ChairPaul McIntosh - Councillor, District 6 DEC Rep.Andrea AddisonJennifer BrienCharlotte BurhoeTracy Burkhardt**Regrets:**Ola AbuzzayedChrisina AldersDrashtant Varma | Karen FlinnKaren TamlynAndrew Rutledge - Teacher Representative Hilary Boorman - Student RepresentativeAli Bent-Richard - Student ReprGinger NicholsonTrisha Fournier-HoytPam ShanksGillian ShealyHayden Sparkes – Student DEC Representative |
| 1. **Welcome**

Joey Bernard chaired the meeting and everyone introduced themselves. 1. **Approval of agenda**

Motion to approve agenda made by C. Burhoe, seconded by K. Flinn 1. **Approval of minutes from October 25, 2021**

Page 2 – should indicate that there are two community rep positions still available. A few spelling errors to be corrected. Add Trish Fournier-Hoyt to the list of attendees. Motion to approve the minutes by Tracey Burkhardt, seconded by TrishNovember minutesMotion to approve the minutes from November 29th by K. Tamlyn, seconded by A. Addison. 1. **Reports**

**Student representative update** – H. Boorman gave an update on SRC activities. Not much has been happening but they are doing their best to engage students via social media. Planning a virtual talent show for when students return to school. **DEC update** – Paul McIntosh provided the following update from recent public and private DEC meetings.* Quiet since last meeting.
* Three new schools in the Fredericton region.
* Chairing a committee to name the new school on the Hanwell Rd. through the school naming process. Input from the community will be used

**Teacher representative update** – A. Rutledge – nothing to report as online school continues. 1. **Principal update -** S. Tomilson provided update on the following:
* **Grant** – FHS received a $4,000 grant to put more feminine protection products in bathrooms and there is a good supply for the future. To promote a more inclusive environment for all cultures, a bidet was installed in one of the bathrooms.
* **Kat’s Kloset** **& Kat’s Kitchen** – Shana Saunders has been collecting new and used clothing for students. Also received $5,000 - $8,000 for a back-pack program.
* **Return to in-person –** Online attendance is good but engagement is low. Looking forward to being back in person for semester 2.
* **Staff Appreciation (Feb. 14-18)** – PSSC is very supportive of staff appreciation week but we aren’t allowed to provide food. Decided as a group to provide school supplied for the staff.
* **Graduation** – PSSC was asked for feedback on graduation. Aitkin Centre vs. school gym. Positive feedback was received about the way graduation was done last year. Graduation was over two days with family bubbles. It was felt that it is too soon to make a call but that last year’s format was good and there is time to make improvements. More details to follow as to what the format will be. Will have a better idea of what’s happening in February. Typically the cost per grad is $140 - $160 for the Aitkin Centre and for last year’s grad it was $55 - $60.
* **School Improvement Planning –** continues to be a priority but it keeps getting postponed due to COVID. Moving forward a PSSC member will be asked to participate. This is to improve the way we do things at FHS. Will table until next PSSC meeting.
* **Welcome to FHS Document –** K. Flinn has been working on this. Some questions need to be answered; school website needs updated hours. The website is going to be overhauled. Attendance procedure needs to be updated as well. O

**Action item -** Once updates are made K. Flinn will send for approval. Someone will need to take this over for next year. 1. **Budget:**

Current available budget is $5,930.31. The group discussed what we would spend our money on and it was determined we would give:

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| **Available Budget**  | $5,930.31 |
| Welcome to FHS packages | $500 |
| Course selection guide | $2,300 |
| Teacher Appreciation packages | $1,000 |
| Drop-off Signage & other signs | $1,000 |
| Social Media Speaker (tentative) | $500 |
| School Paper Budget | $630 |

C. Burhoe motioned to approve the Budget, T. Burkhardt seconded, the motion was carried.1. **PSSC meeting dates for the coming year:**

Meeting Dates are as follows: February 28March 28April 25May 301. **Adjournment and Next meeting**

Next PSSC meeting is planned for January 24, 2022 at 5:30 pm. K. Tamlyn motioned to adjourn the meeting.  |
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*Minutes prepared by: Jennifer Brien*